

# ARLYN SCHOOL

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## SUMMER SEMESTER ATTENDANCE POLICY – MIDDLE SCHOOL

June 20, 2017 – July 28, 2017

As an NCA accredited institution, Arlyn School provides 120 clock hours of instruction over 24 days in the *Summer Semester* beginning June 20, 2017 and ending July 28, 2017.

During the *Summer Semester*, **1 day of absence is equivalent to 3.75 days of absence during the *Regular School Year*.**

1 day <i>Summer Term</i> (300 min)	=	3.75 days <i>Regular School Year</i>
2 days <i>Summer Term</i> (600 min)	=	7.50 days <i>Regular School Year</i>
2.7 days <i>Summer Term</i> (810 min)	=	10 days <i>Regular School Year</i>
> 2.7 days <i>Summer Term</i> (> 810 min)	=	<i>No Grade</i>

The Arlyn School Attendance Policy during the *Regular School Year* states that a student should not exceed a maximum of ten (10) absences per class per semester including any combination of excused, planned and unexcused absences. During the *Summer Semester*, a student should not exceed a maximum of 2.7 absences per class (400 min) including any combination of excused, planned and unexcused absences. **ONCE A STUDENT HAS EXCEEDED 2.7 ABSENCES IN ANY CLASS, THE STUDENT'S GRADE FOR THAT CLASS BECOMES "NO GRADE (NG)."** While the student will not be dropped from class, s/he is required to attend class and complete all assigned work. If s/he does not complete the assigned work, s/he will be issued a Failing Grade (F) on his/her grade report.

In an effort to offer students an opportunity for *Academic Recovery* due to excessive absences during the *Summer Term*, ***After School Academic Recovery*** for the ESY Term will be offered on **Wednesdays from 1:30 – 3:00 pm and on Monday, July 31<sup>st</sup> from 8:00 am – 2:00 pm.** Students must sign up in advance and transportation must be provided by parents.

Students who are unable to attend school for medical reasons with written verification from the treating medical provider will be issued an "*Incomplete*" with an opportunity to sign up for *After School Academic Recovery* on Monday, Tuesday, and/or Thursday Extended Day from 3:00 - 4:30 pm during the Regular School Year. Students must sign up in advance and transportation must be provided by parents.



Mary Lind, Director of Education



Judy Goldstein, Executive Director