

ARLYN SCHOOL

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SUMMER SEMESTER ATTENDANCE POLICY

June 20, 2017 – July 28, 2017

As an NCA accredited institution, Arlyn School issues semester credits during the Summer Term based on satisfactory completion of a total of 60 hours of study in each course of study. There are 24 instructional days in the *Summer Semester* beginning June 20, 2017 and ending July 28, 2017. Summer classes meet for 150 minutes per class and students are enrolled in 2 classes.

During the *Summer Semester*, **1 day of absence is equivalent to 3.75 days of absence during the *Regular School Year*.**

1 <i>Summer Term</i> class absence (150 min)	=	3.75 <i>Regular School Year</i> class absences
2 <i>Summer Term</i> class absences (300 min)	=	7.50 <i>Regular School Year</i> class absences
2.7 <i>Summer Term</i> class absences (400 min)	=	10 <i>Regular School Year</i> class absences
> 2.7 <i>Summer Term</i> class absences (> 400 min)	=	No Credit

The Arlyn School Attendance Policy during the *Regular School Year* states that a student should not exceed a maximum of ten (10) absences per class per semester including any combination of excused, planned and unexcused absences. During the *Summer Semester*, a student should not exceed a maximum of 2.7 absences per class (400 min) including any combination of excused, planned and unexcused absences. **ONCE A STUDENT HAS EXCEEDED 2.7 ABSENCES IN ANY CLASS, THE STUDENT'S GRADE FOR THAT CLASS BECOMES "NO CREDIT (NC)."** While the student will not be dropped from class, s/he is required to attend class and complete all assigned work. If s/he does not complete the assigned work, s/he will be issued a Failing Grade (F) on his/her transcript.

In an effort to offer students an opportunity for ***Credit Recovery*** due to excessive absences during the *Summer Term*, ***After School Credit Recovery*** for the ESY Term will be offered on **Wednesdays from 1:30 – 3:00 pm and on Monday, July 31st from 8:00 am – 2:00 pm.** Students must sign up in advance and transportation must be provided by parents.

Students who are unable to attend school for medical reasons with written verification from the treating medical provider will be issued an "*Incomplete*" with an opportunity to sign up for *After School Credit Recovery* on Monday, Tuesday, and/or Thursday Extended Day from 3:00 - 4:30 pm. Students must sign up in advance and transportation must be provided by parents. Satisfactory completion of all assigned coursework and seat time must be completed by *Mid-First Quarter of SY 2017-2018* in order for issuance of a grade and semester credit.

Please note that completion of academic assignments within the X+1 policy for scheduled therapy sessions will not result in a class absence.



Mary Lind, Director of Education



Judy Goldstein, Executive Director